

**Arizona Invasive Species Advisory Council Meeting (AISAC)**  
**Research & Information Management Work Group Session**  
**Tuesday August 15, 2008 Meeting Minutes**

**Attendees:**

McGrew, Brian (ADA)  
McMahon, Tom (AGFD)  
O'Brien, Chantal (AGFD)  
Umeda, Kai (U of A, Cooperative Extension)  
Fahringer, Glen (Cave Creek; Landscape and Nursery Industry)  
Northam, Ed (Southwest Veg. Management; Cooperative Weed Management)  
Branum, Gary (Maricopa County Flood Control)

**Call to Order**

Tom McMahon called the meeting to order at 10:15am at the University of Arizona Maricopa County Cooperative Extension Office, Palo Verde Room, located at 4341 E. Broadway Road, Phoenix, AZ 85040.

**Roll Call Research & Information Management**

The meeting commenced with introductions.

**Welcome & Introductions**

Tom asked if Kai and Chasa would still like to be the co-leads of the group and leaving it open for anyone to step in at anytime.

**Review and discuss the Research & Information Management Charter Objectives**

The group discussed the charter and changes. A soft copy is needed in order to update, the charter and members need to be updated (add Glen F.), and discussion. Chasa will review and create new charter.

The group discussed having a summit discussion where subject matter experts could be pulled in to give a presentation to about 300-400 people. This should include all agencies and they should be talking about what is critical and any issues and plans going on with invasive species. There is a need to get a feel of who is doing what out there and the activities associated with that. There should be a pre survey to see what can be done to help facilitate the summit. The group also discussed the format and there should be plenary speakers to speak on three to four key areas. The group feels that the Council should be well prepared for this summit. The plenary speakers should cover animals, plants, bugs, and diseases.

Glen suggested having solid research done on the funding issue prior to the summit.

Chasa will create a format for this meeting.

**Assign work group action items (according to the approved 2008 Arizona Invasive Species Management Plan) and review future Research & Information Management Work Group session dates, times, and locations.**

- Complete changes on the charter and develop a draft charter.
- Bring draft recommendations for SME interface.
- Draft questions for survey along with the check boxes for the SME's.
- Set up meeting with GITA.
- Summit – questions for surveys

#### **Future Agenda Items**

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Next meetings will be September 22 (and possibly October 22) at 10:00am at the University of Arizona Maricopa County Cooperative Extension Office, Palo Verde Room, located at 4341 E. Broadway Road, Phoenix, AZ 85040.

**Meeting adjourned at 12:05 p.m.**